

STATEMENT OF EXECUTIVE DECISIONS

Tuesday, 26th May, 2020

The decisions summarised below were taken by the Executive at the above-mentioned meeting and, subject to the call-in procedure referred to in Overview and Scrutiny Procedure Rule 17 and to the Notes at the end of this document, shall have effect five working days after the meeting. Details of any recommendations to Council are also included for completeness.

Members of the Executive

Chairman:

*Councillor Caroline Reeves (Leader of the Council and Lead Councillor for Housing and Development Control)

Vice-Chairman:

*Councillor Joss Bigmore, (Deputy Leader of the Council and Lead Councillor for Service Delivery)

*Councillor Tim Anderson, (Lead Councillor for Resources)

*Councillor Jan Harwood, (Deputy Leader and Lead Councillor for Climate Change)

*Councillor Julia McShane, (Lead Councillor for Community)

*Councillor John Redpath, (Lead Councillor for Economy)

*Councillor John Rigg, (Lead Councillor for Regeneration)

*Councillor James Steel, (Lead Councillor for Environment)

*Present

Councillors Chris Blow, Angela Goodwin, Diana Jones, Ramsey Nagaty, Susan Parker, Maddy Redpath, Deborah Seabrook, Paul Spooner and Catherine Young were in attendance.

**Agenda
Item No.**

**Officer(s) to
action Item**

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

Councillors Chris Blow, Angela Goodwin, Diana Jones, Ramsey Nagaty, Susan Parker, Maddy Redpath, Deborah Seabrook, Paul Spooner and Catherine Young were in attendance.

2. LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTEREST

There were no disclosures of interests.

3. MINUTES

The minutes of the meeting held on 21 April were confirmed as a correct record.

4. LEADER'S ANNOUNCEMENTS

The Leader of the Council acknowledged the far-reaching impact and effect of the current Covid-19 crisis and noted that many of the Council's planned projects and schemes would have to be reviewed and new tasks would appear. With a long way to go before Council business could return to usual the situation meant that new ways of working were imperative. The Leader announced that there would be a review of what had been successful and what may not have worked as expected.

The Leader praised the many Council officers who had been redeployed, some of whom had been taken out of their comfort zone and noted the amazing work done by the Community and Housing teams in support of the most vulnerable in the Guildford community. The Leader thanked the teams who had kept the Council's core services going throughout the lockdown across the borough and emphasised the importance of maintaining and developing the newly found community spirit that the crisis had produced. The anticipated recession that may arise from the lockdown would mean the Council should continue to be innovative and flexible in helping those in need of support.

The newly appointed Executive would be working closely with officers to establish a recovery plan to deal with the changed world that all will face. It was also very important that the Executive work closely together across all portfolios to get the best results possible. This would be a challenging time and the Council must ensure that it works closely with everyone across the whole borough, residents and businesses alike.

The Leader expressed gratitude to all the residents and businesses who had expressed their thanks for the work that the Council had undertaken over the last weeks.

5. SURREY LEADERS' GROUP: NOMINATIONS FOR APPOINTMENT 2020-21

RESOLVED:

John
Armstrong

(1) To invite group leaders to submit nominations in respect of the appointment of a district council representative to:

- a) The Surrey County Council Adults and Health Select Committee, and
- b) The Countryside Access Forum.

for determination by the Leader of the Council for onward submission to the Surrey Leaders' Group by the deadline of 12 June 2020.

- (2) To agree that the call-in procedure shall not apply in respect of any decision taken by the Leader referred to in paragraph (1) above.

Alternative options considered and rejected by the Executive:

None

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

6. *PARKING STUDY AND IMPACT ON GUILDFORD PARK ROAD AND BRIGHT HILL CAR PARKS

Chris
wheeler

RESOLVED:

- (1) With regard to Guildford Park Car Park (GPCP), to cease the development of the car park and authorise officers to seek planning permission for a purely residential scheme on the site.
- (2) With regard to Bright Hill Car Park (BHCP), to authorise the Waste, Parking and Fleet Services Manager in consultation with the Lead Councillor for Environment to agree the provision of public parking based purely on a standalone business case with a maximum payback period for any additional investment of 10 years.
- (3) Authorise the Waste, Parking and Fleet Services Manager to develop medium and long-term strategies and actions plans based on the Parking Study within the Parking Annual Business Plan for formal adoption by the Executive.

Reason:

To finalise the position for GPCP in relation to the provision of the car park and housing, set clear assessment criteria for parking at BHCP and to authorise officers to develop a medium to long term parking strategy based on the findings of the study.

Alternative options considered and rejected by the Executive:

GPCP alternative options included continuing with parking or reducing the parking provision to bring down the build costs. BHCP alternative options included doing nothing, repairing the current car park and retaining the car park as is.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

7. STATEMENT OF COMMUNITY INVOLVEMENT

Stuart
Harrison

RESOLVED:

- (1) To adopt the Statement of Community Involvement (2020) as set out at Appendix 1 to the report submitted to the Executive.

- (2) To authorise the Planning Policy Manager to make such minor alterations to improve the clarity of the document as he may determine in consultation with the relevant Lead Councillor.

Reasons:

Under the legislative requirements the Council is required to review the SCI every five years from the date of its adoption. This review has been undertaken and has led to certain updates being proposed. It is considered important to have an up to date, adopted SCI which sets out how the Council will consult, engage and communicate with the public and statutory consultees on planning matters. An up to date SCI, aligned to planning processes is also important to minimise the risk of legal challenge. Furthermore, adopting the SCI will enable the Council to commence the public consultation on the draft Local Plan Development Management Policies in line with the Council resolution on 5 May 2020.

Alternative options considered and rejected by the Executive:

To not adopt the SCI which would mean the Regulation 18 consultation on the LPDMP could not be undertaken in line with the Council decision of 5 May 2020 and the Council would not have an up to date SCI that aligns with current processes being undertaken in light of the Covid 19 pandemic.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

8. LOCAL DEVELOPMENT SCHEME MAY 2020

Stuart
Harrison

RESOLVED: To agree that the Local Development Scheme (LDS), as set out in Appendix 1 to the report submitted to the Executive shall have effect from 3 June 2020.

Reason:

To progress the consultation on the new Guildford Borough Local Plan: Development Management Policies by having a Local Development Scheme (LDS) with an up to date timetable for the Local Plan.

Alternative options considered and rejected by the Executive:

None

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

9. *PROCUREMENT STRATEGY

Faye Gould

RESOLVED: To formally adopt the Procurement Strategy 2020-2023.

Reason:

In order to manage the Council's spend more effectively a strong Procurement function is necessary, the Procurement Strategy is required in order to support this.

Alternative options considered and rejected by the Executive:

None

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None

NOTES:

- (a) Any decision marked “#” means that the item was deemed by the Managing Director and agreed by the Executive and Chairman of the Overview and Scrutiny Committee to be a matter of urgency for the reason indicated and, in accordance with Overview and Scrutiny Procedure Rule 17 (h), such decision takes effect immediately and is therefore *not* subject to the call-in procedure.
- (b) The call-in procedure is as follows:
- (i) the Chairman of the Overview and Scrutiny Committee; or
 - (ii) a minimum of five members of the Council
- may require that a decision be referred to the Overview and Scrutiny Committee for review.
- (c) Councillors wishing to exercise their right to call-in a decision taken by the Executive must give notice in writing to the Democratic Services Manager. The reason for a councillor calling-in a decision shall accompany any such request and must meet one of the following criteria:
- (a) that there was insufficient, misleading or inaccurate information available to the decision-maker;
 - (b) that all the relevant facts had not been taken into account and/or properly assessed;
 - (c) that the decision is contrary to the budget and policy framework and is not covered by urgency provisions; or
 - (d) that the decision is not in accordance with the decision-making principles set out in the Constitution.

Such notice should be marked for the attention of John Armstrong who can be contacted by e-mail on john.armstrong@guildford.gov.uk

- (d) On receipt of a call-in request, the Monitoring Officer will decide, in consultation with the chairman of the Overview and Scrutiny Committee, whether it is valid and will notify the councillors concerned accordingly.
- (e) In the case of a valid call-in, the decision shall be referred to a special Call-in meeting of the Overview and Scrutiny Committee, which shall be held within 21 days of the decision on validity referred to in paragraph (d) above.
- (f) A decision marked with an asterisk denotes that the matter is a “Key Decision” which is defined in the Council’s Constitution as an executive decision:
- (i) which is likely to result in significant expenditure or savings (of at least £200,000) having regard to the budget for the service or function to which the decision relates; or
 - (ii) which is likely to have a significant impact on two or more wards within the Borough.